

1. The BECQ Environmental Surveillance Laboratory only accepts routine samples Monday through Wednesday before 2:00 pm. Repeat samples are accepted Tuesday through Thursday before 3:30 pm.
2. Please complete the top of the form completely. The BECQ Laboratory cannot accept samples unless the blanks are filled in completely and accurately. A separate sample form must be completed for each sample submitted.
3. Tape the appropriate prepared label onto the sample bottle. Return both the completed form and the sample bottle to the BECQ Laboratory as soon as possible.
4. To obtain the results of your bacteria sample analysis, you must come to the BECQ Environmental Surveillance Laboratory or call 664-8542/20 after 10:30 am the next day.
5. If analytical results show the presence of coliform bacteria, the BECQ will attempt to fax the results to your water system's Administrative Contact as shown on our records.

Sample Definitions

ROUTINE - Must be collected in accordance with the BECQ-approved coliform monitoring plan. **Used for compliance purposes** per the *CNMI Drinking Water Regulations*.

REPEAT - Samples required to be taken within 24 hours of coliform positive routine sample. Be sure to indicate original sample number on the front of this form. **Used for compliance purposes.**

SPECIAL - **Not used for compliance purposes.** Used for investigative or special purposes. Also used for non-public water systems.

REPLACEMENT - Taken to replace samples rejected or invalidated by the laboratory. Be sure to indicate original sample number on the front of this form. **May or may not count towards compliance,** depending on the purpose of original sample.

Sample Rejection Reasons

- A. Leaked in transit
- B. Insufficient information
- C. Exceeds holding time
- D. Insufficient volume/Insufficient headspace
- E. Improper temperature (not on ice)
- F. Extreme pH reading
- G. Laboratory error
- H. Other (see Laboratory Comments)

Sample Invalidation Reasons

- I. Confluent Growth
- J. Too numerous to Count
- K. Turbid Growth
- L. Other (see Laboratory Comments)